

Dondena Working Paper Series

Procedures

December 2015

Ready to submit your manuscript to the Dondena Working Paper Series? Terrific! Here you'll find the procedures to follow that will ensure your published work is of a high quality, reflects the good reputations of both the series and the centre, and is disseminated in a timely fashion.

- At least one author must be an affiliate of the Dondena Center; please use the Center's full name when noting this on both the abstract and title pages:

Carlo F. Dondena Centre for Research on Social Dynamics and Public Policies,
Università Bocconi (other affiliations may precede or follow).

- Manuscripts should be sent to BOTH Series Editor Paolo Pinotti (paolo.pinotti@unibocconi.it) AND Dondena Media Editor Amy Johnson (amy.johnson@unibocconi.it).

- Prior to inclusion, papers will undergo an acceptance process and a quality control check.
 - Be sure to mention when you submit if you would not like your manuscript edited for proper English language usage (perhaps because the principal author is mother-tongue English). In general, your English language will be edited; you can facilitate this process by providing an editable text document (such as .doc, .txt, or .rtf). While it is possible to edit a PDF or Latex document, it will require your inputting edits from a hardcopy (Amy is available to discuss the logistics of any of this if you have questions); *be aware that prior to publication in a mainstream journal, publishers will require an editable text document (i.e., not a PDF).*

- In the email to which you attach the submitted manuscript for review and editing, please include the Dondena Center unit(s) under which the paper falls. Be sure to also cc the unit head(s) when you submit.

- Please include keywords and an abstract.

- Once accepted, you will receive formal notification.

- You can expect to see your paper posted on our website and to RePEc within four weeks of submission.

- It is VERY important that you also communicate to Center Director Marco Bonetti and Amy when (if) the corresponding article will be published. This is important not only for the Center's evaluation by the University but for inclusion in our Center newsletter as well.

- Any and all questions are most certainly welcome at any point in the process!

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